

# XI. AMC 8 CERTIFICATION FORM 2011

To be eligible, a student should be 14.5 years of age or younger on the day of the contest and not enrolled in grades 9, 10, 11, or 12 or equivalent. The AMC 8 must be administered by a teacher or an adult not associated with or related to any of the participants. The administration of the contest must take place in a public building (e.g. school, library, church). **Please send all Answer Forms from your school or group at one time.**

For a school/home school, the Contest Manager and the Principal, Vice Principal, Headmaster, Home School Coordinator, or person with comparable title must sign this form and return it with your student Answer Forms. The Contest Manager must wait until all aspects of the contest process at the school have been completed.

## **Certification by the principal, official or person with comparable title:**

- a. I certify that the contest package(s), the Complimentary Solutions Envelope and/or the Solution Packets were retained in their sealed condition within an hour of the start of the administration of the contest.
- b. I accept for our school/home school the rules and procedures described on this page and pages 4-6, and accept that failure to follow these rules and procedures may result in DISQUALIFICATION from official standing of all scores from our school.

Signature \_\_\_\_\_ Time \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

If your school did not administer the AMC 8 contest on November 15, 2011, please enter the date(s) given \_\_\_\_\_.

**If the contest was taken unofficially after the "window," mark the exceptions box at the bottom and write the reason on the bottom of this page.**

## **Certification by the Contest Manager:**

I certify that the following statements are true or that, if there are any exceptions, I have checked the box below and have listed them below on the bottom of this page or on a separate sheet of paper. I understand that the absence of either signature from this form and a consideration of the exceptions may result in DISQUALIFICATION of all scores from our school. I understand that administering the AMC 8 before November 15, 2011 will lead to disqualification of our school's results.

1. Only students in 8th grade or below, or ages 14.5 or below participated in the Contest.
2. The package of Contests was not opened until just before the administration of the Contest.
3. The participants were continuously monitored during the Contest, and they were separated by an empty space, if possible.
4. Participants had exactly 40 minutes working time.
5. No student was permitted to proctor the Contest.
6. I collected all of the students' Contest booklets following the administration of the Contest.
7. After the Contest, the AMC 8 ANSWER FORMS were placed in the AMC 8 Report Envelope and kept secure. No changes were made in the answers. If the AMC 8 was given at more than one time, the Contest papers were kept secure until all administrations were over.
8. The instructions relating to the opening of the "Complimentary Solutions Envelope" and/or Solution Packets were followed.
9. I have followed all the rules as stated in this Teachers' Manual.

SIGNATURE \_\_\_\_\_

School Name \_\_\_\_\_

City \_\_\_\_\_

Email (please print clearly): \_\_\_\_\_

PLEASE INDICATE THE EXACT NUMBER OF  
AMC 8 ANSWER FORMS RETURNED FOR GRADING: \_\_\_\_\_

DAY & DATE

TEST WAS GIVEN \_\_\_\_\_

Telephone \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

School Grade Level: \_\_\_\_\_ through \_\_\_\_\_

EXCEPTIONS