

XII. AMC 8 CERTIFICATION FORM 2004

The AMC 8 is open to any student who is in grade 8 or below and is age 14 or below. The AMC 8 must be administered by a certified teacher or an adult not associated with or related to any of the participants. The administration of the contest must take place in a public building (e.g. school, library, church). Please send all Answer Forms from your school or group at one time.

For a school/home school, the Contest Manager and the Principal, Vice Principal, Headmaster, Home School Coordinator, or person with comparable title must sign this form and return it with your student Answer Forms. The Contest Manager must wait until all aspects of the contest process at the school have been completed.

Certification by the principal, official or person with comparable title:

- a. I certify that the contest package(s), the Complimentary Solutions Envelope and/or the Solution Packets were retained in their sealed condition within an hour of the start of the administration of the contest.
- b. I accept for our school/home school the rules and procedures described on this page and pages 1-6, and accept that failure to follow these rules and procedures may result in DISQUALIFICATION from official standing of all scores from our school.

Signature _____ Time _____

Title _____ Date _____

If your school did not administer the AMC 8 contest on November 16, 2004, please enter the date(s) given _____.

Indicate the reason the school used a "window" date: _____

If the contest was taken unofficially after the "window," mark the exceptions box at the bottom and write the reason on the back of this form.

Certification by the Contest Manager:

I certify that the following statements are true or that, if there are any exceptions, I have checked the box below and have listed them above or on the back of this page. I understand that the absence of either signature from this form and a consideration of the exceptions may result in DISQUALIFICATION of all scores from our school. I understand that administering the AMC 8 before November 16, 2004 will lead to disqualification of our school's results.

1. Only students in grade 8 and age 14 or below participated in the Contest.
2. The package of Contests was not opened until just before the administration of the Contest was given on Tuesday, November 16, 2004 or the first day the school was open during the "window" (see Section VII, Pages 3 & 4).
3. The participants were continuously monitored during the Contest, and they were separated by an empty space, if possible.
4. Participants had exactly 40 minutes working time.
5. No student was permitted to proctor the Contest.
6. I collected all of the students' Contest booklets following the administration of the Contest.
7. After the Contest, the AMC 8 ANSWER FORMS were placed in the AMC 8 Report Envelope and kept secure. No changes were made in the answers. If the AMC 8 was given at more than one time, the Contest papers were kept secure until administrations were over.
8. The instructions relating to the opening of the "Complimentary Solutions Envelope" and/or Solution Packets were followed.
9. I have followed all the rules as stated in this Teachers' Manual.

SIGNATURE _____ DAY & DATE _____
TEST WAS GIVEN _____

School Name _____ Telephone _____

City _____ State _____ Zip _____

E-mail (please print clearly): _____ School Grade Level: _____ through _____

PLEASE INDICATE THE EXACT NUMBER OF
AMC 8 ANSWER FORMS RETURNED FOR GRADING: _____

EXCEPTIONS

Questionnaire to Help Us Serve You Better

1. Do you read the NCTM journal *Mathematics Teaching in the Middle School*? YES NO

If so, do you recall seeing the AMC ads in September, October or November? YES NO

If you do not read the NCTM journals, could you please give us the names of other math publications you do read? _____

2. Would you like to get an electronic reminder before the registration deadlines? Email address: _____

3. Did you use the option of giving the Contest on multiple days? YES NO

4. Did you order the AMC 8 Math Club Package? YES NO

If so, did you use 1. Practice Problems? YES NO

2. Web Pages Suggestions? YES NO

3. Club Activities Ideas? YES NO

5. Did you send a version of the Press release on page 14 to your local newspaper/media? YES NO

6. What would encourage your school to continue registering for the AMC Contests? What can we do to insure your school will register again next year?

Please feel free to provide the name of a school or teacher in your area that you believe would be interested in our contests.

Comments on the Contest and/or its Administration: